



YMDDIRIEDOLAETH HARBWR CAERNARFON

CAERNARFON HARBOUR TRUST

MONTHLY (Hybrid) MEETING – 8th October, 2025.

Present	Malcolm Jones (Vice Chairman) Acting Chairman– MJ Charles Roberts - CR Bill Barry – BB Neville Evans – NE (Zoom) Mr Chris Jones – CJ (Zoom)
Apologies	Dewi Pritchard-Jones Barry Davies
No Attendance	Maria Sarnacki Iwan Huws
Member of the Public.	None.
Officers	Mr D. O'Neill - HM Ms J. Jones - JJ
Agenda Item	<u>NOTES</u>
Minutes	The minutes from the meeting held on the 10 th September, 2025 were proposed as being correct and formally agreed by the Board.
Any Other Business	N/A
Governance	<p><u>Appointment of Trustees.</u></p> <p>It was unanimously agreed to accept the appointment of William Barry and Charles Roberts for a further term as Trustees for Caernarfon Harbour.</p> <p><u>DP Q3 Report.</u></p> <p>Please refer to the previously circulated document.</p> <p>CR – Is the DP recommending that HM is approved as a Pilot? HM – No. Further training would need to be undertaken through Liverpool Pilots. MJ – The training requirements for our Pilot will be discussed at the special meeting on the 5th of November. CR – How long would you be away from CHT during your training? HM – Could be a week, depending on what is decided at the special meeting. BB – We don't have a training plan for HM which will need to be formalized during the meeting.</p>



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	<p>CR – This could be a graduated qualification, dictated by tonnage of vessel and negating the Swellies, for now.</p> <p>CJ – Using the Prince Madog as an example. Have you been attending these Acts of Pilotage?</p> <p>HM – Yes, most of the Acts since summer. One of the two Masters on the Madog has now been deemed as Competent, based on Anglesey Councils requirements. This will reduce the Pilotage requests. It is up to Anglesey Council to decide if the Master is Competent, otherwise it is up to the Master to request a Pilot.</p>
Harbour Masters Report	<p>Please refer to previously circulated document.</p> <p><u>Port Marine Safety Code Health Check.</u> Conducted March, 2023. We are still awaiting the report. This topic to remain live.</p> <p><u>Designated Person.</u> Our DP attended the Marine Advisory Committee meeting (30/09/25) and presented a brief overview of his role. It was a positive meeting where increasing visitor numbers to the Harbour was discussed. As a result a short visitors survey was produced, which is now linked on all outgoing invoices.</p> <p>CR - Was there attendance from Portdinorwic Marina? HM – Yes. Jo Ormond. Commercial Manager. BB – Governance for the MAC needs to be addressed. HM – This is for the Chairman of MAC to organise.</p> <p><u>Navigation.</u> All Aids to Navigation in good order.</p> <p><u>Notice to Mariners.</u> One more since the last meeting.</p> <p><u>Moorings.</u> Y Felinheli - All the sinkers need to be lifted, maintained and re set. This gives us the opportunity to tidy up the lines with adequate spacing.</p> <p><u>Pilotage.</u> Acts of Pilotage have increased due to the additional requirements of the Prince Madog.</p>
Correspondence	<p>Trinity House has conducted their audit of our Aids to Navigation. Nothing to report.</p>



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AOB	No other business.
Action Points	<ul style="list-style-type: none">Meeting to discuss Pilotage Training Matrix set for 05/11/25. HM to source external training options. Stuart Wallace (DP) to be in attendance. End of Meeting.
	Next Monthly Hybrid Meeting of the Trustees will be held on Wednesday the 8th October, 2025 at 10am. Old Harbour Office and via Zoom.